



SUPPLIER TERMS & CONDITIONS OF ORDER

With acceptance of this purchase order, the Supplier (also known as External Provider or Vendor) agrees to the following conditions which include, but are not limited to, the following:

1. Competency and Awareness.

- 1.1 Suppliers ensure that personnel performing work that affect product or service conformity are competent based on education, experience, and/or appropriate training.
 - 1.1.1 Providers of welding services must maintain qualified personnel and make the records of qualification available upon request.
- 1.2 Competent personnel must also be made aware of their contribution to product or service conformity, how their job impacts product safety, and the importance of ethical behavior.
- 1.3 Service providers performing tasks that do not directly impact product quality are required to provide evidence of competence to complete specific actions. This may also be required during the approval process.

2. Quality Management System

- 2.1. Supplier agrees to maintain certain quality procedures reviewed during the initial evaluation for approval. Any significant changes (including registration changes) must be communicated to immediately for risk assessment.

3. Right of Access

- 3.1. Suppliers will grant access to Turnamatic Representatives, our customer(s), or regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain.

4. Records Retentions

- 4.1. Suppliers will retain documented information, including data, disposition requirements and traceability paperwork, for a period of ten (10) years. These records are to be made available within 72 hours (3 business days) of our written request and are provided at no additional cost.

5. Non-Conforming Materials/Products

- 5.1. Supplier will provide notification of any non-conformity found in the purchased product with 24 hours of discovery of such non-conformity, regardless of whether it be prior, during, or after receipt of the product.
- 5.2. Supplier agrees to receive returned products/services for review and disposition if found nonconforming to stated requirements. Pending returns will result in a hold on payment of invoices until resolution is determined and processed.
- 5.3. Suppliers are not granted disposition authority for non-conforming material/product.
- 5.4. No known non-conforming material/product shall be shipped without written consent by Turnamatic.



6. Changes

- 6.1. Supplier agrees to provide parts defined with the associated PO to the revision level noted. If no revision level is noted, the most current approved revision level is requested.
- 6.2. Supplier will provide notification and obtain written approval from Turnamatic of changes to processes, products, or services, including change of sub-tier providers or location of manufacture, prior to shipment.
- 6.3. Supplier shall provide notification of any business changes including change of ownership, address, scope, processes, or registration.
- 6.4. Any differences between what is listed on the PO and what is provided by the Supplier must be clearly identified and approved in writing prior to shipment. This includes, but is not limited to, changes or substitutions to materials, components or finishes.
- 6.5. Delivery times are defined on each PO. If Supplier is unable to meet defined deadlines, notification must be submitted immediately for risk assessment. Suppliers must obtain written approval from Turnamatic to ship before the requested date.

7. Data/Certifications/Special Requirements

- 7.1. Supplier agrees to provide conformance records of parts provided to ensure items meet specification and performance requirements. Certificates of Conformance are required for each line item listed on the PO for delivery of product or outside services to be considered complete (unless otherwise specified on the PO).
 - 7.1.1. We reserve the right to refuse delivery of any shipment without applicable certificates. Delivery will not be complete, and payment will not be made until appropriate certificates are received.
- 7.2. All raw materials, including but not limited to metals, plastics, hardware and finishes, must be compliant with current RoHS and Reach regulations and declarations stating this fact must be maintained by all parties.
- 7.3. Supplier agrees to all applicable regulations (ITAR, ATF, DOT, DFAR, etc.) if stated as required in the PO.
- 7.4. Suppliers must ensure that all products are inspected and validated using acceptable monitoring and measuring equipment prior to shipment. Suppliers must ensure that all tools used for final acceptance are calibrated to NIST standards and equipment calibrations are current.
 - 7.4.1. When utilizing sampling inspection as a means of verification, the method must be in accordance with a statistically valid standard (i.e. ANSI Z1.4 or equivalent). Minimum sample size of 5 pieces (all if order is for less than 5).
 - 7.4.2. Suppliers must maintain data on file for 10 years.
- 7.5. For services providing Calibration, all activities must be traceable to NIST and certificates provided indicate those standards. Certificates must also identify "received" and "as left" conditions in whatever terminology deemed appropriate. Notification must be made if items are determined damaged or unable to calibrate as soon as possible for potential impact review.
- 7.6. All specialty process providers must perform tasks according to applicable and stated specifications (ASME, MIL SPECS, etc.). Conformance records provided must indicate specifications in which processes were performed.



- 7.7. Certificates of Conformance, data, or other requested documents must follow Good Documentation Practices: all fields completed (no blank spaces), single line cross through for any changes and brief explanation, dated, printed name and signature of person who verified.
- 7.8. All documents provided must follow Good Documentation Practices. Parts must be packaged to avoid damage during shipping, handling and storage. Turnamatic reserves the right to cancel a PO without penalty if supplier is unable to meet defined requirements.

8. Flow Down

- 8.1. Suppliers will flow down all requirements including customer requirements and applicable key characteristics.
- 8.2. Suppliers will use customer designated or approved external providers, including special process sources when directed.

9. Test Specimens and Associated Data

- 9.1. Suppliers will provide test specimens for design approval, inspection/verification, investigation, or auditing (where applicable).
- 9.2. Suppliers will provide full inspection and/or test reports if noted on the PO.

10. Corrective Actions

- 10.1. Corrective Actions flowed to the Supplier must be completed and returned in a timely manner.
- 10.2. Suppliers are required to flow down corrective action requirements to a sub-tier provider when it is determined that the sub-tier is responsible for the nonconformity.

11. FOD Prevention

- 11.1. Suppliers will maintain a FOD (Foreign Object Damage/debris) prevention program and flow down this requirement to any sub-tier(s).

12. Counterfeit Prevention

- 12.1. Suppliers will plan, implement and control their process for the prevention of counterfeit or suspect counterfeit parts/material from use or inclusion into the product in accordance with AS9100 clause 8.1.4 (Prevention of Counterfeit Parts). See AS5553, AS6174A, and AS6081 for guidance.

13. Monitoring

- 13.1. Performance is monitored with regard to Quality and Delivery for all external providers and appropriate action taken when performance falls below desired levels. These actions can include re-evaluation, submission of a Supplier Corrective Action (SCAR), and potential removal from approval for use status.
- 13.2. Timely delivery of products/services that meet requirements and prompt attention to any SCAR submitted is required and appreciated.